

EXAMPLE BUDGET TEMPLATE SHEET FOR FUTURE FISHERIES PROGRAM APPLICATIONS

Both tables must be completed or the application will be returned

This section covers the **entire project budget**, regardless of funding source.

ITEMS (ITEMIZE BY CATEGORY)	NUMBER OF UNITS	DESCRIPTION *	COST/UNIT	TOTAL COST	CONTRIBUTIONS			
					FUTURE FISHERIES REQUEST	MATCH (Cash or Services)**	OTHER (Not part of this application)	TOTAL
Personnel***								
Survey	30 hrs		\$90.00	2,700.00		2,700.00		\$ 2,700.00
Design	40 hrs		\$100.00	4,000.00			4,000.00	\$ 4,000.00
Engineering	20 hrs		\$120.00	2,400.00				2,400.00
Permitting	20 hrs		\$40.00	800.00				800.00
Oversight	35 hrs		\$120.00	4,200.00				4,200.00
				-				-
			Sub-Total	14,100.00	\$ -	\$ 7,700.00	\$ 6,400.00	\$ 14,100.00
Travel								
Mileage	780 miles		\$0.54	421.20		421.20		\$ 421.20
Per diem								-
			Sub-Total					121.00
Construction Materials****								
Fencing	5280 linear ft		\$1.50	7,920.00	7,920.00			\$ 7,920.00
Willow cuttings	5000 stakes		\$1.00	5,000.00		5,000.00		\$ 5,000.00
Coir fabric	300 linear ft		\$4.00	1,200.00		1,200.00		\$ 1,200.00
Top soil	60 cubic yds		\$24.00	1,440.00		1,440.00		\$ 1,440.00
Cobble fill	150 cubic yds		\$18.00	2,700.00		2,700.00		\$ 2,700.00
Culvert	1 each		\$10,000.00	10,000.00	5,000.00	5,000.00		\$ 10,000.00
Rock	45 cubic yds		\$55.00	2,475.00		2,475.00		\$ 2,475.00
				-				\$ -
				-				\$ -
			Sub-Total	30,735.00	\$ 12,920.00	\$ 17,815.00		\$ 30,735.00
Equipment, Labor, and Mobilization								
Excavator	20 hrs		\$125.00	2,500.00		2,500.00		\$ 2,500.00
Dump Truck	8 hours		\$100.00	800.00		800.00		\$ 800.00
Mobilization	0.05 5% of const.		\$3,000.00	1,500.00		1,500.00		\$ 1,500.00
				-				\$ -
				-				\$ -
				-				\$ -
				-				\$ -
				-				\$ -
			Sub-Total	4,800.00	\$ -	\$ 4,800.00		\$ 4,800.00
			TOTALS	50,056.20	\$ 12,920.00	\$ 30,736.00	\$ 6,400.00	\$ 50,056.00

Other contributions are used for project completion but are not obligated to this application.

Total Cost & Total columns should be equal in every row. Separate the project budget by request, in-kind cash, & in-kind services.

Use this column to break down the Future Fisheries request into

Don't use LUMP SUM unless it is the ONLY descriptor that works (please show detail!).

EQUAL VALUES (TOTAL COST)

OTHER REQUIREMENTS:

All of the columns in the budget table and the matching contribution table MUST

EXAMPLE

This is the FFIP request. Make sure it equals section II E. of the grant application.

This amount (in-kind cash and in-kind services) should equal (or exceed) those in the matching contributions table.

This is the total project cost. Make sure it equals section II E. of the grant application.

List the funds you've obtained or applied for (or will apply for). Note whether or not they are secured.

APPLICATION MATCHING CONTRIBUTIONS

(do not include requested funds or contributions not associated with the application)

CONTRIBUTOR	IN-KIND	CASH	TOTAL	Secured? (Y/N)
Grant A	\$ -	\$ 10,000.00	\$ 10,000.00	N
Landowner	\$ 1,600.00	\$ -	\$ 1,600.00	Y
Applicant	\$ 8,000.00	\$ 6,136.00	\$ 14,136.00	Y
Grant B	\$ -	\$ 5,000.00	\$ 5,000.00	Y
	\$ -	\$ -	\$ -	
TOTALS	\$ 9,600.00	\$ 21,136.00	\$ 30,736.00	

Do not abbreviate your contributors unless you define the acronym.

Make sure these amounts equal the contributions listed on section II E. of the grant

OTHER CONTRIBUTIONS

(contributions not associated with the application)

CONTRIBUTOR	IN-KIND	CASH	TOTAL	Secured? (Y/N)
US Forest Service	\$ -	\$ 6,400.00	\$ 6,400.00	
	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	
TOTALS	\$ -	\$ 6,400.00	\$ 6,400.00	

This number, plus the Future Fisheries request and contributions not part of this application, should equal the total project cost.