



Montana Fish, Wildlife & Parks

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Hunter/Bowhunter Education Program Policy & Procedure Test

Please complete the exercise by answering all of the following questions with the single best answer.

Answers to all of the questions can be found in the Hunter and Bowhunter Education Program Policy and Procedure Manual; please feel free to use it.

- 1) Where a conflict exists between an instructor's personal philosophy and FWP policy, an instructor should:
 - A. Do whatever they feel like
 - B. Ask their friends what to do
 - C. Adhere to FWP policies
 - D. Find a compromise between policy and personal philosophy
- 2) What is the maximum number of hours for the classroom portion of the course?
 - A. 8
 - B. 10
 - C. 12
 - D. 16
- 3) When should someone who wants to assist with a hunter or bowhunter education course (classroom or field) fill out an instructor application and be approved?
 - A. Anyone can help one time before they need to submit an application to continue assisting
 - B. No one can help without first filing an application and being approved
 - C. Anyone who assists more than five-times must file an application and be approved
 - D. Only fully certified instructors are allowed to assist with a hunter or bowhunter education course

- 4) Which FWP employee is the first point of contact for a volunteer instructor?
 - A. The Regional Supervisor
 - B. The Helena Bureau Chief
 - C. The Helena Program Coordinator
 - D. The Regional Information and Education Program Manager
- 5) What is the maximum number of hours that any conclusion (field) course can last?
 - A. 2
 - B. 4
 - C. 6
 - D. 8
- 6) What is the recommended maximum number of students per classroom for a two person instructor team?
 - A. 20-25
 - B. 25-30
 - C. 30-35
 - D. 35-40
- 7) How far in advance of the first class day must a hunter or bowhunter class be posted in the Event Manager (Kalkomey)?
 - A. Five days
 - B. Seven days
 - C. Fourteen days
 - D. Thirty days
- 8) How long after a completed course does an instructor have to submit the course results?
 - A. Thirty days
 - B. Fourteen days
 - C. Seven days
 - D. Five days
- 9) Anyone who regularly assists in teaching or instructing a hunter or bowhunter education class or field activity must:
 - A. Be approved as a volunteer before assisting
 - B. Be on time for the first night of class
 - C. Know the four rules of firearm safety
 - D. Buy hunting and fishing licenses each year
- 10) By what age does a junior instructor need to reapply to become a certified adult instructor?
 - A. Before their 16th birthday
 - B. Before their 18th birthday
 - C. Before their 19th birthday
 - D. They never have to reapply

- 11) What is the minimum age at which a youth may take hunter education?
 - A. There is no minimum age for hunter education
 - B. 10 by the first day of class
 - C. 11 by the first day of class
 - D. 12 by the first day of class
- 12) What is an instructor required to do if they expel a student?
 - A. They do not need to do anything
 - B. Document the situation in writing and report it to their Regional Information and Education Program Manager within 48 hours
 - C. Instructors are not authorized to expel students
 - D. Hold a private class for the student and let them try again
- 13) When can a student request special accommodations?
 - A. The first night of class
 - B. Anytime during the class
 - C. Before the class starts
 - D. FWP does not provide special student accommodations
- 14) Within the first year of submitting their application, an applicant must successfully complete which of the following:
 - A. Written Policy & Procedure Test with a score of 90% or better
 - B. Web-based instructor training
 - C. Probationary period
 - D. All of the above
- 15) Instructors may be reimbursed for:
 - A. Hunting clothing
 - B. Firearms
 - C. Mileage
 - D. We don't reimburse instructors for any expenses
- 16) When can instructors bring live ammunition into the classroom?
 - A. Only when demonstrating loading/unloading a firearm
 - B. Never
 - C. When explaining different types of ammunition and firearm calibers
 - D. Anytime it is needed
- 17) Handgun shooting is permitted at the field course when:
 - A. Students received proper training on safe handgun handling in class
 - B. Students had the opportunity to first fire a rifle and/or a shotgun
 - C. The handgun is no larger than .22 in caliber
 - D. Students cannot handle or shoot handguns at any FWP field course
- 18) What types of firearms may be used in the classroom setting?
 - A. Instructors personal firearms
 - B. Students personal firearms
 - C. Both student and instructor personal firearms
 - D. Only the inert firearm training kits provided by FWP

- 19) During a live-fire exercise, what is the maximum instructor to student ratio permitted on the firing line?
- A. 1 instructor to 1 student (1:1)
 - B. 1 instructor to 2 students (1:2)
 - C. 1 instructor to 3 students (1:3)
 - D. 1 instructor to 4 students (1:4)
- 20) What is the last date that a bowhunter education course may be offered?
- A. July 31
 - B. There is no deadline
 - C. August 31
 - D. Start of the archery season
- 21) To remain as an active instructor you must,
- A. Attend, one, workshop in a three year period, and; Teach or assist for at least eight hours every two-consecutive years
 - B. Teach or assist with a classroom or conclusion (field) course at least eight total hours every year
 - C. Attend a workshop every year, and; Teach or assist with a classroom or conclusion (field) course for at least eight total hours every year
 - D. Attend, one, instructor workshop in any ten consecutive year period, and; Teach or assist with a classroom or conclusion (field) course for at least eight total hours during any five-consecutive years.
- 22) If there are not enough adult instructors to assist with a class, a junior instructor:
- A. May be used as the required second instructor
 - B. May be used as the required second instructor but they cannot handle any firearms
 - C. May be used as the required second instructor and may coach on the live-fire exercise
 - D. May not be used as the required second instructor
- 23) Instructors are free to add test questions or alter the scoring method of the final tests.
- A. True, as long it is relevant information and all students get the same test
 - B. False, UNLESS you have the prior permission of the Regional Information Officer
 - C. False, instructors may only administer the standard test and score it according to FWP guidelines.
 - D. True
- 24) The conclusion course (field day) exercises are:
- A. Purely for fun
 - B. Mandatory and used to objectively evaluate students in a skills-based environment
 - C. An option if instructors have enough time
 - D. Not someplace where students should be evaluated

- 25) When correcting a student for behavior or performance issues, it is best to:
- A. Take the student into another room and have a one-on-one discussion and detail what the student needs to do to correct the problem
 - B. Talk to the student in front of the entire class so that others understand the consequences of misbehaving or not being able to perform tasks
 - C. Call the parents and let them deal with the issue
 - D. Privately discuss the matter in the presence of another instructor or adult and as soon as possible, talk to the parents as well so that they are informed
- 26) It is okay to be alone with a student as long you are both of the same gender.
- A. True
 - B. False
- 27) Instructors are required to teach the hunter or bowhunter education course curriculum provided and approved by FWP.
- A. True
 - B. False
- 28) Instructors are authorized to have classroom courses that exceed 12 total hours as long as they are providing information that they feel is relevant and necessary.
- A. True
 - B. False
- 29) Students may use any functioning firearm during a live-fire exercise at the conclusion (field day) course.
- A. True
 - B. False
- 30) Instructors who have a concealed carry permit are allowed to carry concealed during hunter education courses.
- A. True
 - B. False
- 31) By statute, volunteer instructors have limited liability coverage for teaching hunter education.
- A. True
 - B. False
- 32) Instructors may use department equipment for personal use as long as they sign it out and take care of it.
- A. True
 - B. False
- 33) How often are instructors required to review the hunter and bowhunter education policy and procedure manual?
- A. Every year
 - B. Once
 - C. Only when updates are sent out
 - D. Periodically and when updates are sent out

- 34) At what age, can a minor apply to become a junior instructor?
- A. 12
 - B. 14
 - C. 16
 - D. 18
- 35) As a volunteer instructor, you must report any fish and game violations or other criminal charges/citations to your Regional Information and Education Program Manager and the State Program Coordinator within how many days?
- A. 14
 - B. 10
 - C. 45
 - D. 30
- 36) At what age may a youth take and be certified in bowhunter education?
- A. 10 by the first day of class
 - B. 11 by the first day of class
 - C. 12 by the first day of class
 - D. There is no minimum age for bowhunter education
- 37) If an instructor suspects that a student is endangered or has been subjected to physical, mental, or sexual abuse, regardless of where it may have occurred, they should:
- A. Ignore it as long as it does not happen in class
 - B. Talk to the student and confirm they are being abused
 - C. Check with friends of the student to confirm your suspicions before telling anyone else
 - D. Report it to the local law enforcement to investigate
- 38) Instructors may bring gun powder, primers, live ammunition, and their personal firearms into the classroom.
- A. True
 - B. False
- 39) FWP allows and encourages bowhunter education students to bring their personal bows and arrows to the conclusion course (field day).
- A. True
 - B. False
- 40) Students who have mental or physical disabilities cannot take hunter or bowhunter education courses.
- A. True
 - B. False

Must answer 36 questions correctly