



Guidelines for FWP educational and outreach programs

Thank you for your interest in FWP's educational programs. At this time, we must ensure the safety of our communities and staff by strictly adhering to Gov. Steve Bullock's guidelines pertaining to events, gatherings, social distancing and mask wearing. For more details on those guidelines, please see the website: covid19.mt.gov.

Additionally, we know some communities are implementing directives more restrictive than Gov. Bullock's. Please be assured FWP staff will be following all state and local health directives. Local directives may require slight adjustments to these guidelines.

For our educational programs we will need you to ensure the following:

- Event must be limited to 50 attendees or less, preferably outside or in a large enough space to easily accommodate social distancing. Please remember an indoor event for 50 people with adequate space for social distancing, will require a space of nearly 9,000 square feet.
- Attendees should pre-register or sign in so should someone test positive for COVID-19, records can be used to aid in contact tracing.
- Social distancing of 6 feet or greater must be maintained. The exception is with immediate family members.
- Attendees should bring facemasks on the chance that occasionally social distancing may be difficult to maintain. Our staff may ask attendees to wear masks at this time.
- Hand sanitizer and masks should be available.
- Planning and notification for the event should include language asking people who might be feeling ill, to stay home.

We understand that at times these things may prove difficult to provide for or maintain once an event is started. If that is the case, our staff may politely remove themselves from the event and look to reschedule with you at a later time.

Please also consider that circumstances are continuing to evolve, and we'll look to meet the current requirements from Gov. Bullock and county health officials. Those may differ from the guidelines specifically described here.

If you have questions regarding these please let us know. We're happy to work with you on setting up an event that will be informative and still meet the guidelines necessary to protect the public and our staff.

Thank you for your help in navigating these unique times in providing educational programs amid a challenging health crisis.