

**MONTANA FISH, WILDLIFE & PARKS**

**INTERN PROGRAM ANNOUNCEMENT**

**EMPLOYER:** Montana Fish, Wildlife & Parks

**CONTACT PERSON'S NAME/TITLE:** Megan O'Reilly/Wildlife Biologist

**ADDRESS:** 2300 Lake Elmo Drive

**CITY:** Billings

**STATE:**

Montana

**ZIP:** 59105

**PHONE:** 406-247-2966

**EMAIL ADDRESS:**

**DATE OF ANNOUNCEMENT:** Monday, January 4, 2021

**APPLICATION DEADLINE:** Monday, March 1, 2021 at 5:00 PM (postmarked)

**\*\*STUDENTS MUST BE CURRENTLY ENROLLED IN A UNIVERSITY/COLLEGE\*\***

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**POSITION TITLE:** Wildlife Intern

**# OF POSITIONS:** 1

**LOCATION(S):** Primarily Billings, MT. The position may also involve working with the non-game biologist from Glasgow, Great Falls, Billings and Miles City, so may involve inter regional coordination and travel to these regions for field work for extended periods during the summer.

**WORK START/END DATES:** Approximately May 10<sup>th</sup>-August 13th

**HOURS/WEEK:** 40

**TRAINING/ORIENTATION DATES:** Training in early May, to be determined

**COMPENSATION (PAY, PER DIEM, HOUSING, VEHICLE, ETC):** \$11.50/hour plus per diem at state rates. Housing **may** be available for this position depending on budgets. *There is no overtime for this position, paid holidays, or additional compensation for working on holidays or weekends.* **A state vehicle will likely be available. When a state vehicle is not available, individuals would need to use a personal vehicle with compensation at approximately \$0.50/mile. Duration of the job depends on funding, but usually last 12 weeks.**

**POSITION DESCRIPTION:**

Intern will assist FWP biologists with various tasks associated with non-game wildlife management. The successful candidate will be expected to communicate with private landowners in a professional manner.

This position will provide the opportunity for a motivated student to learn and apply a variety of field techniques which may include trapping, handling, recording data and identification of small mammals, reptiles and amphibians, radio telemetry tracking of tagged turtles, various bird survey methods, aquatic and terrestrial habitat assessments and maintenance work on Wildlife Management Areas. Multiple day backpacking trips in the Beartooth mountains **may** be required several times throughout the summer and the intern will be responsible for providing their own backpacking gear and supplies for alpine camping. This work requires the ability to work alone/independently at times as well as work with other interns, technicians, volunteers, and biologists. This position requires weekend and night work with some night

surveys that require excellent navigation skills for off-trail hiking in remote/wilderness situations. This position may require the use of canoes and kayaks. It also requires a strong awareness and knowledge about safely working in grizzly bear country.

This position will also require some data entry responsibilities using Access, Excel and ArcGIS and use of a handheld GPS and digital maps to navigate to field sites

**SKILLS, ABILITIES, KNOWLEDGE NEEDED (EDUCATION; UNDERGRAD/GRAD LEVEL, SUGGESTED/REQUIRED MAJORS):**

Applicants must be currently enrolled in an accredited university or college program. This includes all public, private, community, vo-tech, and Native American institutions of higher learning. Preference will be given to those individuals enrolled in a program with wildlife biology, wildlife management, ecology, zoology, or closely related field.

Successful applicant will be detail-oriented, organized, able to follow oral and written directions accurately and work well independently and as part of a team. Applicants must be physically fit, able to hike long distances carrying a heavy pack and able to work safely and comfortably in adverse weather, buggy conditions and bear/moose country.

**APPLICATION MATERIALS/PROCEDURES (RESUME, COVER LETTER, REFERENCES, ETC.):**

Submit 1 digital copy of current resume identifying experience and skills related to the intern position description with list of 3 reference contacts. Please provide a list of all relevant classes (biology, wildlife, recreation, resource management, botany, etc.) you have completed as part of your resume (official transcripts are not necessary). Provide a cover letter explaining the reasons for your interest in the internship and why you are qualified to do the work. Email application materials to Megan O'Reilly @ [moreilly@mt.gov](mailto:moreilly@mt.gov) by no later than 5:00 pm on March 1, 2021. Selections are generally made within 2-3 weeks of closing date.

**ADDITIONAL INFORMATION: (; HOUSING OF ANY KIND PROVIDED OR POSSIBLY AVAILABLE I.E. TRAILER, FREE CAMP SPOT, BASEMENT APARTMENT, EXTRA SLEEPING ROOM, ETC.)**

Housing **may** be provided near Billings. Travel to other parts of the region may involve camping.